

Write "YES" if you want
EXPEDITED
SERVICE*
See below for details and fees

Company Name			
Street (Shipping)		Dept	
City, State, Zip		Rm/Lab#	
Contact Person	E-Mail Address*		
Phone Number	Fax Number		

*Note: Your e-mail address will only be used as a method of correspondence related to your order.

Street (Billing)				
City, State, Zip				
Contact Person	Fax Number			
Phone Number	Return Method	Overnight	2 Day Express	Ground

PAYMENT INFORMATION

<input type="checkbox"/> P.O. Number:	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> AMEX
Credit Card Acct#	Expiration Date		
Cardholder Name	Cardholder Signature		

- Pipettes - Level One – 4 readings at 3 volumes, Both “As Found” & “As Calibrated ” data. (Please allow extra time for this service) (Mail-in Service) QTY: _____ \$ 30.00 Single Channel, QTY: _____ \$125.00 Multi-Channel (8 or 12 tipped pipette)
- Level Two - 4 readings at 3 volumes, only “As Calibrated” data QTY: _____ \$ 25.00 Single Channel, QTY: _____ \$95.00 Multi-Channel
- Level Three - 3 readings at 3 volumes, includes a Statement of Calibration QTY: _____ \$15.00 Single Channel , QTY: _____ \$45.00 Multi-Channel

*Please include tips for your pipettes, so that we can calibrate your instruments with the same tips that you actually use

All Following Services Include Calibration and As Found/As Calibrated Data (unless otherwise indicated):

- Mass - Individual Weights, 1mg-1kg - QTY: _____ \$ 35.00 Per Weight, QTY: _____ \$ 30.00 Per Weight When Part of a Set (5 or more)
- Temperature - Liquid in Glass Thermometers, 3 points - QTY: _____ \$ 40.00
 - Thermocouple Meter (up to 2 inputs), 3 Points - QTY: _____ \$ 45.00
 - Thermocouple Probe, 3 Points - QTY: _____ \$ 45.00
 - Thermocouple System – Meter and Probe, 3 Points - QTY: _____ \$ 70.00
 - Bi-Metal Thermometers, 3 Points - QTY: _____ \$ 40.00
 - RTD Meter, 3 Points - QTY: _____ \$ 60.00
 - RTD Probe, 3 Points - QTY: _____ \$ 40.00
 - RTD System – Meter and Probe, 3 Points - QTY: _____ \$ 90.00
 - Additional Temperature Points - QTY: _____ \$ 20.00 Per Point
- Humidity - Humidity Service, 3 points - QTY: _____ \$ 75.00
 - Humidity Service – Additional Test Points - QTY: _____ \$ 20.00 Per Point
- Pressure - 0-300 PSIG, >1% Accuracy, 5pts up and down - QTY: _____ \$ 40.00: _____ \$ 45.00 – Compound
 - 0-300 PSIG, <0.10% Accuracy, 5pts up and down- QTY: _____ \$ 70.00: _____ \$ 75.00 – Compound
 - Pressure Modules, Vacuum to 300 PSIG 5 pts up and down - QTY: _____ \$ 75.00
 - Pressure, Additional Test Points - QTY: _____ \$ 15.00
- Timers and Stopwatches, 3 points - QTY: _____ \$ 20.00, QTY: _____ \$ 30.00 – Service plus battery change out

Please Indicate specific Test Points or Weight Class – For Example: Calibrate at 0°C, 50°C, and 100°C or Calibrate to Class I Tolerances

Services Performed Onsite Only: Balances, Microscopes, Centrifuges, Ovens, Refrigerators, Incubators – Call for Pricing

STATEMENT OF DECONTAMINATION

Company Name			
Company Address		Phone:	
End User Name		Date:	

Bio-Tek Services, Inc. is committed to quality, safety, the elimination of any cross contamination risk, and continued compliance to all local, state, and federal regulations (e.g. DOT, IATA, CFR, etc.). In order to accomplish this goal and to protect the integrity of the service provided to our clients and the health of our staff, we must require that all instruments that are serviced by us are free from any chemical, biological, or radioactive contamination before they arrive at our facility or are received by our technicians. By signing below, you certify that all instruments contained in this order have been properly cleaned, disinfected, and decontaminated and are safe for human handling without any special protective gear, equipment, or apparel. **Rejection right if not decontaminated.**

Method of Sterilization:

Ethylene Trioxide
 Irradiation
 Autoclave
 Biocides
 Other: _____

***Recalibration frequency is the interval desired until the next calibration (i.e. 6 months, 12 months, etc.)**

3 Months
 6 Months
 12 Months
 Other: _____

Comments/Special Notes/Special Calibration Points:

SEND TO	Bio-Tek Contact Information
Bio-Tek Services, Inc. Calibration Laboratory 5310 South Laburnum Ave. Richmond, VA 23231	Contact Name: Calibration Manager Phone Number: (804) 222-5833 Fax Number: (804) 222-5360 E-Mail Address: calibration@biotekservices.com

Signature: _____ Title: _____ Date: _____

*We can provide you with EXPRESS SERVICE on most calibrations for an additional charge of **\$75**. The turnaround time is one business day, excluding weekends and legal holidays, provided the items are received in our laboratory at 5310 South Laburnum Avenue, Richmond, VA 23231 before 2:00 p.m. Eastern Standard Time (EST), otherwise, the turnaround time is two business days from the date of receipt by a Bio-Tek Services, Inc. representative. "Turnaround time" is defined as the actual or realized chronological length of service time in our facility excluding transportation or shipping time.

Disclaimer: This is not an absolute guarantee and Bio-Tek Services, Inc. will use all reasonable efforts to meet the expressed time for performance. Bio-Tek Services, Inc. reserves the right to void this service offer or adjust the fees and other charges for any reason including large quantities of instruments. Customer will be notified of all exceptions, changes, or increase in service fees using every reasonable means of communication. The Company's liability to the Client or any third party, for a claim of any kind arising as a result of or related to any product or service provided by Bio-Tek Services, Inc., whether in contract, in tort (including negligence or strict liability) or otherwise, under any warranty, condition or guarantee or otherwise, shall be limited to the cost of this service or \$75.00, whichever is greater.

Due to a high rate of lost, misdirected and delayed deliveries, utilizing the U.S. Postal Service for package delivery is not recommended. Bio-Tek Services, Inc. assumes no liability or responsibility for damages or errors incurred during shipping or transit. Such damages or errors must be claimed against the carrier.

Please include this form with your Calibration Work Order

This information is subject to change & can be considered the current version six (6) months from the day of issue/print – Date Printed: 1/17/2011

Bio-Tek Services, Inc.